

HASA Minutes
November 10, 2011

- I. Attendance:** Fifteen people attended this meeting including Mrs. Clark.
- II. Parking Lots:**
 - a. Written procedures for drop off/pick up were sent home in the communication folder.
 - b. There are not as many people lingering and Mrs. Clark is directing the children more. Someone noted that the parking lot adjacent to the north cafeteria is full during pick up so it could not handle overflow.
 - c. The ability to remove snow from the main parking lot in a manner that blocks the least amount of parking spaces depends on the amount of snow and funding.
 - d. Someone brought up the issue of a panhandler in the main parking lot after school at times. Mrs. Clark encouraged everyone to call the office immediately if a panhandler is seen on school grounds so proper action can be taken.
- III. Website:**
 - a. Weekly communication is now on the school website.
 - b. Suggestions were made as to what people wanted to see on our website. In addition to various information such as an alumni page, a parent involvement page, club information, Blazer Beat, someone suggested the site's appearance should be warm and friendly.
 - c. Someone suggested that older students could help to update the website, supervised by an adult.
- IV. Open House:**
 - a. The pros and cons of hosting our open house during Catholic schools week versus later in February were discussed.
 - b. Ways of advertising the open house were discussed.
 - c. Someone suggested involving children somehow, possibly train older students to give tours.
- V. Marketing:**
 - a. Yard signs advertising our school were discussed.
 - b. Possible fundraisers were discussed.
- VI. Uniform Exchange:**
 - a. The possibility of a uniform exchange versus a sale of used uniform items at low cost was discussed.
- VII. School Supply kits:**
 - a. It was suggested that St. Matthew look into the possibility of providing school supply kits for a reasonable fee. These kits would then be passed out on the first day.
- VIII. Drawing:** The meeting ended with a drawing for a small prize. Lydia won a handmade card.

Respectfully submitted on 1/11/12

Marie Harrer